



**MINUTES OF A MEETING OF THE TEACHING AND LEARNING
COMMITTEE OF ALDERLEY EDGE PRIMARY SCHOOL
HELD AT THE SCHOOL ON 28TH JUNE 2022 AT 5.00PM**

Governors Present: Nick Hughes (NH) Chair
Lindsey Walsh (LW) Head Teacher
Katie Bjerkan (KB)
Wendy Davies (WD)
Andrea Hogan (AH)
Sheila Keegan (SK)
Lesley Sym (LS)

Also in attendance: Lisa Benskin (Clerk) Clerk to the Governors
Lyndsey Platt (LP) Deputy Headteacher
Left at the end of Part 1

PART ONE – NON-CONFIDENTIAL BUSINESS

		Actions
1.	<u>APOLOGIES & ADDITIONAL AOB ITEMS</u> Apologies were received from Claire Finch (CF) and accepted by the committee. AOB: None	
2.	<u>CONFLICT OF INTEREST</u> Governors were asked to declare any potential pecuniary interest or conflict of interests with the business to be discussed during the meeting: NH is a governor at Rushton Primary School and a teacher at Wilmslow High School. EC declared an interest as a Trustee of TCET and a Director within the limited company. No conflict was expected with the business of the meeting.	
3.	<u>PART ONE MINUTES AND MATTERS ARISING</u> The Part One Minutes of the meeting held on 1 st February 2022 were confirmed as a true and accurate record and signed by the Chair for retention on GVO. The action log was reviewed, and all actions confirmed as completed. Action: NH to carry out Pupil Premium monitoring visit in the Autumn Term.	
4.	<u>GOVERNOR LINK REPORTS</u> The following Governor link visits had occurred since the last meeting and the corresponding reports had been uploaded to GVO: <ul style="list-style-type: none">• Art (EC) EC advised that she had to congratulate LP on the transformation of the art curriculum. From the planning and teaching to the floor books and the children' artwork, huge progress had been made.	

	<ul style="list-style-type: none"> • SEND and Safeguarding (CF) • English (SK) • Music (WD) <p>The school has invested in the music provision this year and it was evident that the money had been well spent. The Music Policy and Statement of Intent are well written, and the school curriculum has been thoughtfully and cleverly designed to maximise the enjoyment of the subject. The teacher is one of only 100 teachers in the UK to be trained in the Dalcrose and Kodaly disciplines of music teaching. As yet, the teaching and the end of term performances are not dovetailing due to the lack of capacity for extracurricular provision. This is an area to be considered to ensure sustainability.</p> <ul style="list-style-type: none"> • Maths and Data (NH) <p>NH advised governors that the SATs results for the school would be received but this year there would be no national league tables. NH noted that in any event Cheshire East Council (CEC) may decide to prepare their own.</p> <ul style="list-style-type: none"> • Geography • RE <p>SK noted that one of the items raised upon her visit was the new CEC RE curriculum which came into effect in September 2022. LW noted that this would have an impact on and result in some amendments to the curriculum across subjects.</p> <p>Governors advised that when staff had been asked about their mental health and wellbeing on visits, most had noted that it was a fine balance to maintain their workload whilst also ensuring their own wellbeing. The Governors approval of the 'Making a Difference' (MAD) Day has been well received and has demonstrated to staff that their responses in the survey have been taken on board.</p> <p>Governors requested clarity on the process for subject leaders to apply for resources they considered important to their subject, after receiving several requests for resources on visits. LW advised that the subject leader needed to request the items via herself, and the requests would be reviewed and considered alongside the budget available.</p> <p>LW advised that the School Improvement Partner (SIP) had been on site today and had been impressed by the comments from staff with respect to governor involvement.</p>	
5.	<p><u>PUPIL PREMIUM AND CATCH-UP PREMIUM</u></p> <p>LW advised that the reports for both items would be reviewed and revised at the end of term when all at the data was available. LW stated that the amended reports would then be uploaded to GVO for Governors to review and query. LW noted that a targeted approach had been implemented across the school and those children identified as needing support were receiving regular interventions.</p>	
6.	<p><u>ATTENDANCE</u></p> <p>LW was pleased to advise that the school had hit the 95% attendance target in the first half of the summer term with 95.04% despite some ongoing covid absences. When the Educational Welfare Officer (EWO) had visited at the end of the spring term 94.6% attendance had been recorded.</p>	

4.6% of absences were authorised with the remaining 0.3% recorded as unauthorised. The later was due to families taking their children away on holiday during term time and fixed penalty notices had been issued.

There were 10 children who had been classified as Persistently Absent (PA) with less than 90% attendance. From this number, 6 of the pupils were on EHCPs and a further two were siblings of those students. The EWO has challenged the attendance with respect to one family where the pupil has been off school for numerous illness related issues, although cultural issues are also a factor in this case. The parents met with LP recently and the pupil's attendance has improved since. The remaining pupil has an extremely complex family situation, and the school works with the family regarding this.

LW advised that there is a regular section in the school newsletter on attendance and letters are sent home to parents as soon as a pupil's attendance slips below the school attendance target.

7. ASSESSMENT

LW provided a summary of the internal school assessment data to Governors. The highlights of which are set out below:

Phonics screening

Yr. 1 – 97% of pupils passed

Yr. 2 - 4 pupils repeated the screening and 50% passed.

Multiplication Check

The test is for Yr. 4 pupils and was marked out of 25. The school have used a score of 22 out of 25 as the pass mark. Only two students did not pass the check and 57% of students achieved full marks.

KS1 SATs

	Reading	Writing	Maths
<i>National Data</i>		77%	77%
Working at Expected Level	82%	86%	86%
Working at Greater Depth	43%	25%	29%

KS2 SATs

LS had attended moderation for writing as she had been conscious that she had not taught Yr. 6 pupils for some time. Moderation is a process to assess the judgement of the teacher in awarding certain marks to the pupils not an assessment of the pupils' work. There had been no issues raised in moderation and the process would not need to be repeated for some time.

	Reading	Writing	Maths
<i>National Data</i>	73%	73%	79%

Working at Expected Level	86%	82%	72%
<i>National Data</i>	<i>24%</i>	<i>20%</i>	<i>27%</i>
Working at Greater Depth	39%	18%	25%

The combined pass rate for the KS2 SATs was 66% nationally and 72% at the school. LW advised Governors that when considering the KS2 figures, they should bear in mind that 41% of the children in Year 5/6 had joined the class since June 2021, with 21% of this figure having joined the class in Yr. 6. Two pupils had joined the school only 10 days before the test. Some of these pupils would count towards the schools' national figures for progress and some would not as they had been taught in the private sector, had come from abroad or educated at home. Furthermore, of the Year 5 pupils who have left the school to attend private school, 3 had been confirmed as greater depth pupils. The pupil's filling the places at the school had not been working at the same level and this has also impacted on results.

EYFS

Comparisons are not possible in this area as the Curriculum has changed this year. Overall, the results show a good level of development for the reception cohort with an overall result of 76%.

The results by category are:

Phonics	93%
Writing	76%
Number & Pattern	76%

School Development Plan (SDP)

The school had identified Spelling and Handwriting as the two areas which required development within the SDP. However, the moderators had considered the spelling and handwriting to be excellent.

8. STAFF WELLBEING

Governors noted that this had been covered earlier in the meeting, under agenda item 4. LW advised that staff attendance had improved although two members of staff were currently absent due to Covid.

9. SAFEGUARDING

LW advised that the s175 audit had been completed and submitted in advance of the 29th July 2022 deadline. A safeguarding deep-dive was planned in the autumn term 2022. The AECPs children's safety ambassadors had conducted a learning walk with LW this week and had not raised any concerns, other than the need for some additional internet safety posters around the school.

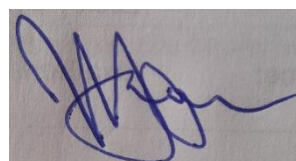
10. ADMISSIONS 2022/23

Governors were advised that 29 pupils currently had confirmed places as part of the September 2022 intake. This includes two potential EHCP pupils (currently these children are getting Early Years support in their setting). LW advised that this may change as some parents may decide to send their children to private school. There would be 29 students leaving in Year 6 which includes 1 EHCP pupil. LW noted that

	<p>it was not possible to recruit TA's to assist those children with additional needs until the content of the EHCP plans was agreed and funded.</p> <p>Q – Is the school able to deal with the additional needs the incoming cohort have?</p> <p>R – Yes. The school is finding that as more pupils with additional needs join the school the concerns tend to relate to social and emotional responses, and their needs have not always been identified before they started school. This means that to receive the additional support and funding a needs-based assessment must be carried out by the LA. The has also been a restructure of the LSA support in school to ensure EYFS is fully supported.</p>	
11.	<p><u>GOVERNOR TRAINING</u></p> <p>WD advised that she had reviewed the Governor training reports, provided by the Clerk, and could see that Governors had attended a large amount of training during the course of the last year.</p> <p>Governors noted that once the Skills Audit had been completed it would highlight any areas in which further training was required. It was likely that the focus would be on governors understanding their link subjects. The Clerk highlighted the courses and information available on the NGA website that Governors had access to as part of their clerking and training package.</p>	
12.	<p><u>POLICIES</u></p> <p>The following policies had been reviewed and approved by governors via GVO:</p> <ul style="list-style-type: none"> • 68 – Prevention & Management of Bullying • 71 – Target setting • 29 – History • 49 – Visits out of School 	
13.	<p><u>MAINTAINED SCHOOL IMPROVEMENT PARTNERSHIP (MSIP)</u></p> <p>LW advised that she had attended an introductory meeting regarding the LA MAT that CEC was looking to develop as a pioneer for the new policy review. LW noted that the apparent sticking point was going to be the need for a CEO and management structure, like current MATs which CEC did not have the funding to achieve at the present time. Governors noted that they would watch the development of this Trust with interest.</p>	
14.	<p><u>DIRECTOR'S REPORT</u></p> <p>The summer term 2022 Director's Report had been circulated to and reviewed by governors via GVO prior to the meeting. Governors discussed the Green paper and the anticipated impact on the school. It was noted that the revised approach was likely to result in more pupils with complex needs remaining in mainstream education with EHCPs, as Alternative Provision places were extremely limited. Governors highlighted the need to think about the rights of all pupils to an excellent education as embodied in the white paper. It was agreed that funding and training were the key.</p>	
15.	<p><u>MEETING PRECIS</u></p> <p>It was agreed that NH will prepare the draft precis of this meeting and forward to LW for approval and upload to school website.</p> <p>Action: To produce meeting precis.</p>	NH

<p>16.</p>	<p><u>MEETINGS</u> The committee meeting dates for 22/23 were agreed as follows: Tuesday 18th October 2022 Tuesday 31st January 2023 Tuesday 2nd May 2023 All meetings would commence at 5pm.</p>	
<p>17.</p>	<p><u>ANY OTHER BUSINESS</u> Governors asked for feedback on how the transition sessions had gone for Year 6 pupils. LW advised that the process had been successful to date and pupils had enjoyed their 2 days at Wilmslow High School. Particularly successful was the opportunity to spend time with their new forms and tutors. The 9 pupils that were attending different schools had separate visits organised and teachers from those schools had visited them. Q – Have any pupils struggled with the process? R – LW advised that originally one child had not secured a place a Wilmslow HS but had a successful appeal and was much happier as a result. LW noted that it was children with EHCP’s that have the most challenging transition as their provision is yet to be confirmed.</p>	
<p>18.</p>	<p><u>IMPACT STATEMENT</u> Governors:</p> <ul style="list-style-type: none"> • Shared findings from their visits to school and discussed any follow up action required. • Reviewed the pupil assessments data and considered progress against the SDP. • Considered the best focus for Governor training for 22/23. • Reviewed school policies in accordance with the policy review schedule. • Discussed the Government green and white papers and considered the impact on the school. 	

*LP left the meeting.
The meeting moved to the Part 2 agenda at 6.30pm.*



Chair: (Nick Hughes)

Date: 12.10.22