



ALDERLEY EDGE COMMUNITY PRIMARY SCHOOL
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07 February 2022

Parents' Evening on Tuesday 8th February – Important Information

Dear Parents

You may be aware that levels of COVID 19 in our school community have been rising in the last week. The senior leadership team have been considering the impact of this for our face to face parents' meeting on Tuesday 8th February.

In consultation with Cheshire East Public Health Team, it has been determined that these meetings can continue to go ahead with the following precautions in place:

- All staff and visitors must wear face coverings.
- Only one parent may attend the meeting. Siblings must not attend.
- Staff and visitors should undertake lateral flow test before coming to the meeting.
- One-way system in place for entering and leaving the building to prevent congestion. Entrance will be via the main office and exit via the lean-to (main children's door).
- Hand sanitizer will be available to use before and after handling the books.
- Meetings will be socially distanced.
- Windows will be open for ventilation.
- We request parents do not come earlier than their first appointment time to prevent waiting and causing congestion.

We would like to thank you in advance for following the above guidance to help keep our staff well and able to work. Should you no longer be able to attend your parents' evening appointment please let your class teacher know so an alternative appointment time via TEAMS can be arranged.

Yours sincerely

L. Walsh
Headteacher

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