



Precis of Assets Committee Meeting

The Assets Committee met on 11th November 2021 at 5.30 via MS Teams. Full minutes will be published in due course however it is considered helpful to publish a brief summary of the key topics discussed during the meeting. These are summarised as follows:

Election of Chair and Vice Chair: Tom Williams was elected as Chair of the Assets Committee. Wendy Davies was elected as Vice Chair of the Assets Committee.

Budget: Governors reviewed the 3 year budget which has been updated following a recent finance meeting with the Cheshire East budget officer. The projected budget surplus for 2021-2022 has reduced due to unforeseen supply teacher costs and repair costs. The budget position for 2021-2022 and 2022-2023 remains positive after utilising Squirrel Club reserves to offset overspends. The budget was recommended for approval at the Autumn term FGB meeting.

Squirrel Club: It was reported that Squirrel Club was fully open and numbers were steadily increasing.

Catch Up Premium: A report has been published on the school website.

Catch up funding will be used to support a variety of activities and services to provide additional support to pupils including Speech and Language Support for the youngest children and one to one and small group tutoring where there has been an identified need.

Financial Documents: various key financial documents were discussed and put forward for review or action as follows: -

Strategic Financial Value Standard ("SFVS") – This document helps schools and local authorities meet basic standards for good financial health and resource management. 2021-2022 submission date is 31 March 2022. Governors will ensure the SFVS is submitted before the deadline.

Asset Register – The Assets Register has been reviewed with all key assets accounted for.

Manual of Internal Financial Procedures ("MIFP") – Will be reviewed and amended by the Headteacher and Chair of Assets committee by end of Autumn term

Scheme of Delegation – Included in MIFP

Buildings, Health and Safety: It was recorded that several unforeseen repairs had been required in the Summer and Autumn 2021 terms. The H&S Governor has attended school with the Head Teacher and Site Manager to review any H&S concerns, no significant concerns were raised. Additional budget has been allocated to the 2022-2023 budget to



ALDERLEY EDGE COMMUNITY PRIMARY SCHOOL GOVERNING BODY

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cover known boiler replacement works.

MUGA: The MUGA is currently in for Planning Approval with Cheshire East Council. The Planning process has taken longer than desired however, the intention is still to deliver the MUGA as soon as practical should planning approval be gained.

Policies : The policies for ‘Charging for School Activities’ and ‘Pension Discretions’ will be reviewed by Governors prior to the Autumn term FGB Meeting.

School Residential Visits – Residential trips are planned for Years 2, 4 and 6 in 2022, planning for the trips is underway and further details are being shared with parents.

If you would like to discuss anything in terms of this précis or anything else in terms of the school and/or the Governing Body then do not hesitate to contact Claire Finch (Acting Chair) via email at chair@aecps.org

The date of the next Assets Committee meeting will be Tuesday 15th February 2022.