



07 December 2021

Emergency Procedure – Lockdown Practice

Dear Parents,

On 26th November we emailed parents to inform you about our enhanced emergency procedures and 'lockdown' drill.

I am writing to inform you that today (Tuesday 7th December) we held a practice lockdown drill across the whole school.

The children were amazing, followed their teachers' instructions and 'locked down' in extra quick time.

Should there ever be the need for a real lockdown you will be informed by text of the situation. If this happens please follow the following guidelines:

Instructions for parents in the event of a 'real' lockdown

- Parents will be informed that the school is in a real lockdown via text message
- Parents should not attempt to call or come to the school, as this may hinder the school's effort to contact and work with the emergency services
- Parents should not discuss the event on social media, as this may spread false information and create panic
- People on site will be instructed not to use telephones during a lockdown as they need to be kept open for communication so parents should not be alarmed if they do not receive a response during this period
- If the lockdown continues beyond school hours, and there are any changes to collection arrangements you will be notified via text

If you have any question regarding this matter please do not hesitate to contact me via the school office – admin@aecps.org

Yours sincerely

Lindsey Walsh
Head Teacher