

A POLICY FOR THE ADMISSION OF PUPILS

Rationale

The DfE has issued guidelines about admission to school, for children of school age. It is important that this school can respond in the light of government or local authority directives.

Purpose

The school's admission policy will clarify how children are admitted to our school.

Guidelines

Currently all school admissions are processed and co-ordinated by Cheshire East Council, full details of the admission criteria, guidelines and application process can be obtained from Cheshire East Council or from their web site <https://www.cheshireeast.gov.uk/schools/admissions/admissions.aspx>

Children are admitted to school in the September of the school year during which they will have their fifth birthday. This means that children who have just had their fourth birthday in July or August will start school in the September, although they will not be five years old until the following July or August.

Parents will be given the opportunity to look around school to meet the staff and see the school during its working hours. The Headteacher arranges a mutually convenient time for this and a dedicated time is provided.

The school PAN is currently 30 which means there are 30 places in the Reception class, therefore Cheshire East Council can offer only 30 places for Reception age children.

Parents may not be successful with their application for a place at this school. There is an appeals system, and advice about this is available from Cheshire East. The School does not get involved in appeals and is not in a position to influence any aspect of the admissions process, including appeals.

In year admissions are also handled by Cheshire East Council and as such school follows their admissions protocols.

No child is turned away from this school on the basis of Special Needs, if we can accommodate their needs, then this will be done. However, some children may have needs that we are unable to provide for and advice will be taken from the appropriate people as to whether or not this is the right school.

Parents requesting to delay the start of school for summer born children

Parents of summer born reception children may request to delay starting school until the next academic year and as a result the child will be taught with children in the academic year below their chronological age.

The Department for Education have released guidance on this - <https://www.gov.uk/government/publications/summer-born-children-school-admission>

Our school admissions authority, Cheshire East, have delegated this decision to the school, namely the head teacher. Alderley Edge Community Primary School Governors have determined that whilst this is not their preferred option, each case will be reviewed on merit and in exceptional circumstances the school may support parents in delaying the start of school for summer born children until the start of the next academic year.

Conclusion

The school's admissions are entirely governed by Cheshire East Council's current admission arrangements and is therefore subject to changes made by that authority from time to time.

Reviewed - annually

Next Review Date March 2025