



ALDERLEY EDGE COMMUNITY PRIMARY SCHOOL GOVERNING BODY

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Friday 3rd March 2023

Précis of Teaching and Learning Governor Meeting held on 1st February 2023

The Teaching and Learning Committee met on 1st February. The minutes of the meeting will be published on the school website in due course. All, but one member of the committee, were in attendance. Key topics that were addressed were as follows:

Safeguarding: Safeguarding and promoting the welfare of children is everyone's responsibility. It is a statutory requirement that the Governors' work closely with the Senior Leadership in school to ensure that the school is meeting its requirement with regards to safeguarding. One of the key aspects of this is the Single Central Record (SCR), a register of recruitment and a log of all safer recruitment checks, including details of DBS checks. It is one of the key documents Ofsted ask to see when they visit any school. As Governors we are responsible for auditing the SCR for its accuracy and the Governor responsible for safeguarding had visited the school early in January to check the record. The Governor in question discussed the findings of their visit and it was agreed that all aspects of the SCR were accurate an up to date.

Attendance: The Governors are asked to consider this 'standing' agenda item at each Teaching and Learning committee meeting as attendance remains the subject of a national focus. Schools are being tasked to ensure that all children are in school whenever possible, striving to ensure that every school achieves an attendance figure of at least 95%. (Our target at AECPS is 96%) The Governors heard from the Headteacher that the school is regularly reminding parents about how important their child's attendance is at school and that the current focus was on children that persistently arrive late for the beginning of the school day. Lateness can have a detrimental effect on learning through (amongst others):

- Disruption of the whole class when a child walks in to the room.
- Missing valuable information at the start of a lesson/day.
- Preventing the opportunity for a child to settle in their classroom and become 'mentally' prepared for the start of the school day.

Policies: At each Teaching & Learning Committee meeting we 'sign-off' the review of a range of different policies covering (mainly) the different curriculum areas. Many of these policies have been written by the class teachers who have responsibility for a curriculum area. The policies provide a detailed overview of a subject/area and help ensure that the staff, governors, children and parents involved in the school are able to work from the same set of guidelines. Some of the policies are mandatory and these are shared with parents on the school website, others are specific to the school's own internal processes and procedures. They do take staff some considerable time to write or review and we (the governors) ensure that these policies are not only fit for purpose but also reflect the ethos of the school.



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If you would like to discuss any matters arising from this precis, or indeed any other matter regarding Teaching and Learning at the school, please do not hesitate to contact the school who can pass your query onto Nick Hughes (Chair of Teaching & Learning Committee.)